

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 19.4.18	Ref No: CS 553	
Type of Operational Decision:		
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>	
Status: For Publication		
Title/Subject matter:		
Call off Contract for Recruitment Services Under the LGRP Framework – Assistant Director (Learning & Culture)		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget		✓
(ii) not in conflict with Council Policy		✓
(iii) not raising new issues of Policy		✓
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].		
Signed: (By EA Officer)		Date:
Details of Operational Decision Taken:		
<p>Having gone through a procurement exercise in accordance with Corporate Procurement Regulations via a Further Competition under the Local Government Resourcing Partnership Framework, 4 bids were received.</p> <p>The suppliers were evaluated on quality and price and we are seeking to award the contract to: Gatenby Sanderson.</p> <p>The cost is £12,000.</p>		
Decision taken by:	Signature:	Date:
Interim Executive Director	Kevin Dorton	24/4/18

Members Consulted [see note 1 below]		
Cabinet Member/Chair	Sharon Briggs	23/4/18
Lead Member		
Opposition Spokesperson	Michael Kenby	22/08/18

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**